

DEKALB COUNTY  
INDIANA  
COMMUNITY CORRECTIONS

SECTION 00 10 00  
NOTICE TO BIDDERS

Notice is hereby given that the DeKalb County Board of Commissioners, 100 S. Main Street, Courthouse, Auburn, IN 46706 will receive sealed Bids for the construction of the new Community Corrections Building located at 1000 Potter Drive, Auburn, Indiana; all as indicated on the Bidding Documents prepared by Elevatus Architecture, 111 E. Wayne, St., Suite 555, Fort Wayne, IN 46802.

This project will be constructed under a Single Prime Contract with all Bids received on a lump sum basis. Each proposal shall include all labor, material, and services necessary to complete the project in strict accordance with the Construction Drawings and Project Manual.

Bids will be received at the following place, date and time:

PLACE: DeKalb County Auditor's Office  
2<sup>nd</sup> Floor DeKalb County Courthouse  
100 South Main Street  
Auburn, IN 46706

DATE: Monday, July 16, 2018

TIME: 10:00 a.m. (local time)

All Bids received at such place, date and time will be publicly opened and read aloud at 10:05 a.m. (local time) in the Commissioners Court Meeting Room adjacent to the Auditor's office. Bids received after such time will be returned to the respective Bidder, unopened. All sealed bids shall be clearly marked for delivery to the Auditor's Office prior to the bid due date or time.

Complete and detailed Bidding Documents will be on file on or after June 15, 2018 and may be examined by prospective Bidders at the following locations:

Office of the Architect

Elevatus Architecture  
111 E. Wayne St., Suite 555  
Fort Wayne, IN 46802

Plan Room

Eastern Engineering Plan Room  
<http://distribution.easternengineering.com/View/MultiPlanroomJobList.aspx>

Complete sets of Bidding Documents may be purchased by Bidders, either printed or in electronic form, on or after June 15, 2018, from Eastern Engineering, 1239 N. Wells St., Fort Wayne, IN 260-426-3119 and may be examined at the Eastern Engineering web site Plan Room or Architect's office, in accordance with the Instructions To Bidders. Complete set of Bidding Documents in printed form or electronically will be per the terms of Eastern Engineering. Contact Jamie @ Eastern Engineering for additional information. 260-426-3119. Partial sets of documents will not be issued.

Each Bid must be accompanied by a bid security, which shall not be less than five percent (5%) of the Base Bid amount, in the required form and submitted in accordance with the Instructions to Bidders.

The Bidder to whom an award is made, shall furnish a 100% Performance Bond & Labor and Material Payment Bond in accordance with the Instructions to Bidders.

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No bid shall be modified, withdrawn or canceled for a period of sixty (60) calendar days after the date and time set for Receipt of Bids.

Each Bidder must submit with his bid the "Contractor's Statement of Equal Employment Opportunity Policy" and the "Record of Contacted MBE and EBE Enterprises", each completed and signed, as provided with the Supplementary Conditions.

The Bidder shall also submit a properly executed Contractor's Qualification Statement, AIA Document A305, or equivalent contractor's qualification statement form.

Bidders are highly encouraged to attend a Pre-Bid Conference with representatives of the Owner, Architect and Engineer's to talk about bidding requirements, construction sequence, securities, contractor's work and storage areas and requirements for contractor's personnel working on the Project. The design team will also be available to answer questions regarding the technical Bidding Documents. No additional costs of any type will be allowed by the failure of the Bidder to avail himself of the privilege of the pre-bid conference.

Pre-Bid Conference will start at 1:30 p.m., local time, on Monday, June 25, 2018 in the Commissioners Court (2<sup>nd</sup> floor) of the DeKalb County Courthouse.

DeKalb County Board of Commissioners reserves the right to reject any and all Bids; is not obligated to accept the lowest or any other Bid; and may waive any formalities in bidding procedure.

Date: June 15, 2018

By: Jan Bauman  
DeKalb County Auditor

Advertised: 06/19/18  
07/05/18

END OF SECTION 00 10 00